

LAVWMA
Livermore-Amador Valley Water Management Agency
Minutes

Regular Meeting of Board of Directors
Wednesday, August 19, 2020

Due to Shelter in Place Orders, this was a web meeting available to participants and the public through the following link: <https://us02web.zoom.us/j/85911425765>.

6:00 p.m.

1. Call to Order

Chair Bob Woerner called the meeting to order at 6:01 p.m.

2. Pledge of Allegiance

3. Roll Call

Board Members Present: Chair Bob Woerner; Vice Chair Ed Duarte; Directors John Marchand, Jerry Pentin, and Julie Testa

Board Members Absent: Ann Marie Johnson

Staff Present: General Counsel Alexandra Barnhill, General Manager Chuck Weir, Treasurer Carol Attwood, DSRSD Operations Manager Jeff Carson, and Recording Secretary Sue Montague

Staff Absent: None

Others Present: Helen Ling, City of Livermore; Daniel Repp, City of Pleasanton

4. Order of Agenda

There were no changes to the order of the agenda.

5. Comments from the Public

There were no comments from the public.

6. Consent Calendar

- a. Minutes of May 20, 2020 LAVWMA Board Meeting

Director Marchand motioned, seconded by Director Duarte to approve Consent Calendar Item No. 6.a.

The Motion passed unanimously (5-0) by a roll call vote.

7. Financial Reporting for the Fiscal Year Ending June 30, 2020

Treasurer Atwood noted that the financial statement was preliminary as the annual fiscal audit was currently underway. She discussed PG&E power costs and EBDA costs. PG&E power costs were slightly above budget, but less than last year. EBDA costs were higher

than budget due to the payment of EBDA's CalPERS and Other Postretirement Employee Benefits. EBDA has a policy to fund both items to a 90% level in an effort to avoid higher future costs. The payment was made prior to COVID-19. There was discussion as to whether future payments could become an issue for cities due to loss of revenue from COVID-19. The General Manager offered to check with EBDA on this issue.

This was an information item requiring no action by the Board.

8. LAVWMA Quarterly Reports of Operations, 4th Quarter, FY2019-2020

The Board reviewed the Report and noted that costs were normal and there were no major equipment issues. There was discussion about the status of the three-pump repair and how they might impact future efficiency measurements. Jeff Carson noted that testing was being conducted on vibration sensors for the pumps and motors to help identify issues before they become problems.

This was an information item requiring no action by the Board.

9. Project Status Reports – Risk Analysis of the Pump Station / Failure Analysis of the Forcemain System and Engineering Services for the Motor Control Center Replacement Project

Mr. Weir noted that both projects were progressing well despite having to deal with COVID-19 issues. The pump station modeling analysis has been completed and will be extremely useful in identifying capacity needs in the EBDA system as well as in the NPDES permit renewal process. The plan for pipeline inspection is nearly complete, including traffic control needs, and should begin in mid-September.

The MCC project is also progressing smoothly. Eighty percent plans and specs have been reviewed by staff and responded to by the consultant. The consultant also agreed to add the switchgear improvements project to his existing scope with no increase in costs. The full project will likely go out to bid in September. Mr. Weir noted that a related project to replace the Programmable Logic Controller will need to be delayed due to COVID-19 but will likely be combined with DSRSD's Supervisory Control and Data Acquisition System (SCADA) replacement project.

This was an information item only requiring no action by the Board.

10. Electronic Signature Policy

General Counsel Barnhill summarized the need for and particulars of the proposed Electronic Signature Policy and the recommendation to use DocuSign as the service provider. There was discussion concerning the terms "digital signature" and "electronic signature." They are defined in statute and have the same meaning per the proposed policy. An electronic signature must meet five criteria to have the same force and effect as a manual signature. The Board expressed its support for the Policy both in response to COVID-19 issues and to increase efficiency.

Director Marchand motioned, seconded by Director Duarte to approve the

Electronic Signature Policy.

The Motion passed unanimously (5-0) by a roll call vote.

11. Update and Response to Various Legal and Legislative Issues

Due to COVID-19 the Legislature has been relatively quiet on developing new legislation and processing existing legislation. Currently there are few new issues of concern.

This was an information item only requiring no action by the Board.

12. General Manager's Report

Mr. Weir referred to the list of issues and activities in his report. Mr. Weir provided an overview of the capital projects list that has been developed in conjunction with DSRSD staff. Mr. Weir and Ms. Barnhill provided an update on the status of the EBDA negotiations. Mr. Weir noted that both CASA and BACWA have summaries of regulatory issues that are updated periodically. The CASA summary was received just prior to the Board meeting. He offered to send both items to the Board and staff.

13. Matters From/For Board Members

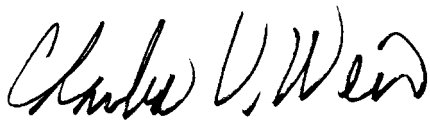
There were no matters from the Board.

14. Next Regular Board Meeting, Wednesday, November 18, 2020 at 6:00 p.m.

15. Adjournment

There being no further action, Chair Woerner adjourned the meeting at 7:04 p.m.

Minutes Approved by the Board November 18, 2020.



Charles V. Weir
General Manager

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