



Livermore-Amador Valley Water Management Agency

Opening for General Manager Position

Applications Due February 21, 2024

The Livermore-Amador Valley Water Management Agency (LAVWMA) is pleased to announce that the application process for the position of General Manager is now open. The Incumbent, Chuck Weir, has served as the LAVWMA GM since 2014 and will be retiring effective April 14, 2024. LAVWMA is looking to have a new GM under contract by April 1, 2024.

The Livermore-Amador Valley Water Management Agency

LAVWMA is a joint powers agency created in 1974 by the cities of Livermore and Pleasanton and the Dublin San Ramon Services District (DSRSD) for the purpose of discharging their treated wastewater to San Francisco Bay. Operations began in September 1979 and the system has since been expanded to its current maximum discharge capacity of 41.2 mgd. The wastewater is conveyed via a 16-mile pipeline from Pleasanton to San Leandro and enters the East Bay Dischargers Authority (EBDA) system for dechlorination and discharge through a deepwater outfall.

LAVWMA's mission is to support its member agencies by providing cost effective operation and maintenance of all of the Agency export facilities in full compliance with federal, state, and local requirements. LAVWMA supports its member agencies in their efforts to implement comprehensive water recycling programs. (*Website: www.lavwma.com*)

The Position and Ideal Candidate

The LAVWMA GM is an independent contractor position that works under the general policy direction of the Board of Directors. The Board meets quarterly and includes six members (two appointees from each member agency). The GM plans, organizes, coordinates, and directs the operations and programs of LAVWMA. This includes preparing agendas for the Board and Staff Advisory Group, budget development and monitoring, NPDES permitting, interfacing with the member agencies and EBDA, and managing the capital improvement project program. The GM works closely with a part-time administrative assistant employed by DSRSD and Alexandra Barnhill of Jarvis Fay who acts as General Counsel. LAVWMA has no direct-hire employees.

This is a part-time position that can easily be managed from a home office with occasional onsite obligations. Time commitment is on the order of 50-60 hours per month. It is an ideal position for a newly retired General Manager, Engineering Manager, or Operations Manager, and all qualified candidates will be considered. LAVWMA does not contract with CalPERS or any other pension system.



Qualifications

LAVWMA is seeking a strong leader with excellent interpersonal skills, political acumen, and a technical background to serve as the next General Manager. Qualified candidates will typically possess the equivalent to a bachelor's degree from an accredited college or university with major course work in business or public administration, engineering, or a related field. Advanced degree or licensure in relevant field of work is preferred (*i.e.*, MPA, PE, MBA, CPA, *etc.*). Candidates should possess a minimum of six (6) years of progressively responsible experience in an administration and management position involving leadership, planning, organization, implementation, and supervision of varied work programs. At least four (4) years should be at the middle management level or higher. Knowledge of municipal public works, the operation of water and wastewater systems, and public administration is preferred. The position requires an individual who has excellent computer skills, presentation abilities, and verbal and written communication skills. However, any combination of experience, education, and training that would provide the required knowledge and abilities could qualify. A valid California Driver's License shall be maintained throughout employment.

LAVWMA General Manager Recruitment Schedule

The tentative schedule for the LAVWMA GM recruitment process is as follows:

- January 24, 2024 – Application submittal period begins.
- February 21, 2024 – Application submittal period closes at 5:00 p.m.
- *February 22 – March 1, 2024 – Applications are reviewed and references contacted.
- *Week of March 11, 2024 – Candidates are interviewed by the LAVWMA Board.
- *Week of March 18, 2024 – Agreement negotiations with selected candidate.
- *Week of March 25, 2025 – LAVWMA Board approves agreement with selected candidate.
- *April 1, 2024 – Agreement becomes effective.

Applications

If you are interested in applying for the LAVWMA GM position, please electronically submit a cover letter, resume, and three references to the LAVWMA General Counsel, Alexandra M. Barnhill, abarnhill@jarvisfay.com, (510) 238-1409.

Questions may also be directed to Chuck Weir, current LAVWMA GM, weir@lavwma.com, 510-410-5923.

* Subject to change.

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A Joint Powers Agency – Livermore – Pleasanton – Dublin San Ramon Services District